



# Membership Mobilization Committee Stipend Request

Thanks for volunteering with TSSU! In order to receive your stipend, please:

- Complete all of the requested information below. Make sure you've provided your Social Insurance Number (SIN) to the TSSU Coordinator via the Volunteer Information Form so we can issue you a T4A form at the end of the year.
- Make sure you've indicated the period for which you are requesting a stipend. MMC volunteers may request stipends monthly or semesterly (e.g. September 2018, Fall 2018)
- Include a description of work performed; requests will be verified by the MMC Commissioner.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

**Choose one:** Pick up in office; mail your cheque; inter-campus mail

Mailing address (if mailing requested), or department (if inter-campus mail):

Base Amount: \$100 per month for up to 6 hours.

Overage: \$20 per hour for each hour after 6 hours, to a maximum of \$1200 a month.

Note: Hours do not "roll over" from month to month.

Amount requested: \_\_\_\_\_

Period stipend requested for: \_\_\_\_\_

Description of work performed (e.g. "September 2018: 6 hours in MMC meetings; 3 hours making and distributing posters; 2 hours at an outreach event; total of 11 hours. 6 hours at \$100 plus 5 hours overage at \$20/hour; total amount requested: \$200)

*All stipends are granted according to the Stipend Policies in the TSSU By-Laws ([www.tssu.ca/bylaws-policies/](http://www.tssu.ca/bylaws-policies/)). Please allow up to two (2) weeks for processing and three (3) additional weeks for mailing. Your information is protected by privacy legislation.*